

# **Central Valley Li'l Warriors General Board Meeting Minutes**

## **2/27/2023 @ Center Stage**

**Type of Meeting: General Board Meeting**  
**Called to Order at 7:04pm by Kayla Eller, President**

1. Approval of Minutes from last meeting
  - a. Accepted by: Bill Guntrum & Matt Morgan
  
2. Treasurer's Report:
  - a. Monthly Financial Report (attached)  
Starting Balance: \$85,440.22  
Deposits \$144.45 - Pay Pal Balance Transfer from last season  
We have had \$2,581.39 in expenses.
  - b. Current Balance: \$83,003.28
  - c. Treasurer Updates: We have a \$350 pending deposit from Beaver County Automall. Jessica to follow up with them this week to see if they want to do a sponsorship or was this just a donation. I am starting to organize this year's financial audit. My plan is to have audit completed by the next general board meeting in March. I checked with Attorney Ron Ramer, He stated that the document we received from the IRS is our Tax Exempt status. We will not receive anything else from the IRS. We are exempt from Federal Income Tax under the IRC (Internal Revenue Code) 501(c) (3). To keep this status we must file a 990/990EZ/990N form every year. After further discussion with Ron, we had only filed for Federal Income Tax Exemption. We didn't file for PA Sales Tax Exemption. Kayla and I are working to get the form filled out and sent in. I am hoping to have that completed and sent in this week.
  - d. Discussions: Eddie stated that having the Sales Tax Exemption will be huge savings for us. Make sure to give him a copy when we have it done so he can use it with our vendors for bingo. A member pointed out that it is important for us to be transparent with our financials including how much everything costs that we use. For example, instead of having Football Expenses with just a total, break down for parents how much everything costs for their participant to play or cheer then that translates to why it is important to fundraise for the group and where all the money goes. Monthly financial report will be attached to the monthly minutes for this reason and Jenny is doing a great job at wanting to let people know where every penny is going.
  - e. Accepted by: Eric Popovich & Ashley Miller
  
3. Committee Reports:
  - a. Football
    - i. BCYFL Report/Updates: Reps are Justin Saunders and Jaycen McKenzie. Written report submitted by Jaycen & reported by Justin (Jaycen absent). Reps will need a check for \$675 for the collar and dues

fees. Ellwood City has left the BCYFL. A lot of discussions regarding “competitive balance”. Reps are to bring ideas on how to accomplish this. Proposals for divisions have started to take place. Harvey from Quip wants to do away with weight limits for all positions. Very unlikely to pass. Talks of teams “adjusting” their schedule to avoid blow out losses for their organizations. Conversations will continue as it gets closer to schedules being released. There is a fundraiser for the BCYFL instead of the tshirt sales. There will be a BCYFL ticket sales of 71 per organization. At \$5 a piece it is based on the lottery. We will have more details as it gets closer and will need an additional \$350 on top of collar and due fees by April 1<sup>st</sup> and a portion of the money will go to 6th grade senior bowl only, not 5<sup>th</sup> grade. They want to stick to 4 senior bowl players moving forward per organization. Kayla would like to note that we need to make sure all organizations are held to that standard, not just CVLW. North Catholic is looking into joining the BCYFL. Next BCYFL meeting will be March 6<sup>th</sup> in the bandroom.

- ii. Organization Report/Updates: Nothing from an organization standpoint. Jaycen has been talking to parents and taking some suggestions that were made as far as work outs and team building and am in the process of gathering information. When he has more information he will start reaching out to coaches and see what kind of interest we can generate.
- iii. Important Dates (tentative):
  - 1. Registration: April 3rd through June 30th pending numbers
  - 2. Talk n Toss: May 20- tentative- trying to discuss with Sam and Mark to have at the high school again.
  - 3. Optional Conditioning: June 12
  - 4. Mandatory Conditioning: July 10
  - 5. Equipment Distribution: July 17
  - 6. Heat acclimation week: July 24
  - 7. Full pads: July 31
- iv. Accepted by: Jenny Fink & Mike Leonard

b. Cheerleading

- i. General Report: Beast and Bows Registration is going on now \$50. Held at Center Grange April 3,4 and 5. Twerp and termites, grades 1-4, 4:15-6:15pm. Mighty mites- 6:45-8:45pm.
- ii. Bylaw Update: All girls will be trying out. Twerps- First 20 will be Comp squad, they can opt out, next 20 will be gameday, rest will be a home game only Pep Squad. Termites and Mighty Mites- first 20 will be comp, next 20 will be game day, must have a minimum of 10 girls for a squad. All squads are contingent on having enough volunteers.
- iii. Important Dates (tentative):
  - 1. Informational Cheer Meeting: March 15<sup>th</sup> 6pm @ Center Stage
  - 2. Registration: March 17<sup>th</sup> through April 7th
  - 3. Tryout date: Saturday, April 15<sup>th</sup> – at high school

4. Practice (tryout) dates: April 11, 12, 13 at Center Grange time  
TBD
  5. Mandatory weeks:
    - Mini-camp: May 23<sup>rd</sup> through 25<sup>th</sup>
    - Full Camp: August 7<sup>th</sup> through 10<sup>th</sup>. Ashley is hoping to offer the camps to all squads not just comp girls.
- iv. Accepted by: Mitch Javens and Bill Guntrum
- c. Fundraising
- i. Bingo Report: Bingo is doing well. People are coming in to play and the future looks good. Availability and cost of supplies is a problem but we are still looking good for the future. January- \$7,062 February- \$5,755 for a total of \$12,817.
  - ii. General Report: Jenn and I are working fundraising ideas for this year. We are making sure we have fundraisers that benefit families but also ones that benefit the organization for future projects.  
Suggestions were made for the \$100 tickets where the winner gets \$80,000. Some thought it was a great idea, some think they are hard to sell. Other ideas discussed as well. Jenn and Jenny are open to all suggestions and would like to have more fundraisers even in off season to help the organization keep growing.
  - iii. Accepted by: Dana Collucio & Mike Leonard
- d. Equipment
- i. General Update: All equipment has been organized and logged. Inventory will be attached to February minutes. Going to continue to inventory and get everything ordered ahead of time (mouthpieces, clips, tape, whistles etc.)
  - ii. Helmet Update: Helmets are out for reconditioning. Price- \$4,415.95. New Helmets have been ordered- 35 helmets (expired) - \$10,229.95. Turned 5 medium helmets in to 5 large helmets to accommodate our kids sizes. There was a question on if there are still supply issues for helmets. DJ assured he got them out as early as possible so he doesn't foresee a problem getting them in time. There was a question about helmet decals- DJ will check soon to see what we need
  - iii. Uniform Update: Meeting with Dave (Riddell rep) Tuesday, 2-28, to get ideas for uniforms. We will get pricing, go over design options. Justin will get the options to Jordan Whitehead. He would like to have the order in before the end of March and have them at Talk and Toss in May and Jordan to present to the organization at his camp. The uniforms we are interested in have integrated game pants and reversible jersey. Same concept as Brighton Twp. Practice pants will be the old pants.
  - iv. Accepted by: Justin Saunders & Jenny Fink
- e. Grounds

- i. General Update: Basement in equipment shed is dry. Idea is to clean it up & paint to use for film room (as it was used in the past). Ask 84 lumber if they would be willing to donate any lumber to help finish the basement. Ask Sherwin Williams if they can donate any paint or at least discount. This was followed by a conversation about Hudl, that allows people to watch game films. Many people feel like Termite kids/parents should have access to it to help teach the kids. Currently only Termite coaches have access & Mighty Mite coaches/kids/parents. Kids definitely learn better visually than being told over and over again what to do. Bill would like a shed for his grounds equipment. We are looking into who owns the shed by the dumpster. It is not looking like it is the schools, it might be the motorcycle group who uses the parking lot. Asked if there is a point where the head coaches will be trusted with keys in order to get things they need. Kayla would like to let the coaches have keys but it comes with responsibility. Mike mentioned a NFC key that can track who is in and out. Eddie mentioned an Arlo camera that doesn't need to be connected to the internet. It is available at Verizon. It holds 2 weeks of video so you can look back. Est. \$300 & \$5/month.
- ii. Accepted by: Matt Morgan & Eric Popovich

f. Concession Stand

- i. General Report: Nothing new to report
- ii. Accepted by: Bill Guntrum & Jenny Fink

4. Open Issues

- a. None

5. New Business

- a. Picture Day:
  - Football: July 31<sup>st</sup>
  - Cheer: August 1<sup>st</sup>
  - Location: Vankirk Firehall (Stobo)
- b. Clearances: ALL football coaches & cheer sponsors must have clearances on file before they participate in any practices (no exceptions). Kayla will have Notary equipment at all meetings moving forward. They can come to meetings to get clearances notarized.
- c. Sponsorships: The 2023 sponsorship document is updated & on our website. I also have copies available. If you know of anyone who may be interested, please contact our Community Sponsor Co-Chairs, Mitch Javens & Lara Leonard.
- d. Survey: Season survey is still taking responses. If you haven't already, please take a few minutes to complete the survey. It can be done anonymously or with your name. These responses help us get a perspective outside of the Executive Board so we can continue to grow the organization.
- e. Open Floor: Eric wanted to state how great the banquets were and thank everyone who helped. There was some discussion on the importance of having the Executive Board and especially certain positions at the field on game days

specifically. Some felt that it caused some unneeded frustrations last year when the right people weren't where they needed to be. Kayla feels like the communication was a huge problem last year. If someone who should be there is not going to be there, they need to communicate to everyone in enough time that someone else can fill in whatever they were supposed to do. This seemed to be a concern when dealing with weigh-ins. Most want to see everyone pulling their weight and everything not always falling on the same people. This has been noted and will be addressed if that happens. Jenn mentioned wanting to get more people outside of the board involved in more things. When she first started attending meetings she thought the board had to do everything. To kind of ease into getting more people outside the board more involved a board member should chair committees but hopefully more people will step up to co-chair to spread out the work load. On the subject of the banquet, Jenn admitted that she signed up to head it this season to avoid a formal banquet. But Jenn then admitted that she was glad she helped this year to see how a lot of people really did love and appreciate the banquets and it also helps offset the costs of the gifts for the kids. Tentatively we hope to do the field parties and the banquet. Jenn Vallecorsa and Dannielle Thiel will be co-chairing and are excited to help again. Matt Morgan asked about the possibility of setting up a table at kindergarten registration. No objections if the school okay's it. Jenn will check with the principal on Wednesday, March 1<sup>st</sup>. She would gladly share her table or at least hand out fliers if a representative is not allowed to come. Matt also asked about a Medic. He is going to reach out to Chris Clark who was interested last year but we will still do fliers to put up at CCBC and post on FB

- f. Accepted by: Bill Guntrum & Mitch Javens
6. Meeting adjourned @ 8:16pm
- a. Accepted by: Jenny Fink & Matt Morgan

*/s/Kayla Eller, President*

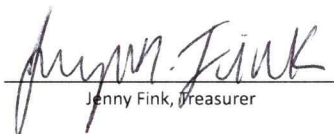
*/s/Jenn Checketts, Secretary*

**Central Valley Li'l Warriors Financial Report**  
**Covering Period for: 2/1/23 - 2/26/23**

|  |          |                       |
|--|----------|-----------------------|
| Cash on hand at beginning of fiscal year (2/1/23)        |          | \$ 85,440.22          |
| Cash on hand at beginning of period per last report..... |          | <b>\$ 85,440.2 *</b>  |
| <b>ADD CASH RECEIVED DURING PERIOD:</b>                  |          |                       |
| Bingo.....   |          |                       |
| Lottery Tickets.....                                     |          |                       |
| Registration.....  |          |                       |
| Spirit Wear.....   | -        |                       |
| Homecoming Programs.....                                 | -        |                       |
| Sponsorship Donations.....                               | -        |                       |
| Concession Stand.....                                    |          |                       |
| Fundraisers.....   |          |                       |
| Tagging.....   |          |                       |
| Banquet.....   | 144.45   |                       |
| <b>TOTAL RECEIPTS.....</b>                               |          | <b>\$ 144.45 *</b>    |
| <b>TOTAL TO BE ACCOUNTED FOR.....</b>                    |          | <b>\$ 85,584.67</b>   |
| <b>DEDUCT CASH DISBURSED:</b>                            |          |                       |
| Football Equipment.....                                  |          |                       |
| Cheer/Camp & Comp Fees.....                              | 500      |                       |
| Registration Shirts.....                                 |          |                       |
| BCYFL Fees/Fines.....                                    |          |                       |
| Lottery (Offset by Income).....                          |          |                       |
| Concession Stand Expenses (Offset by Income).....        |          |                       |
| Capital Investments.....                                 |          |                       |
| Scholarships/Donations.....                              |          |                       |
| Electric.....  | 156.30   |                       |
| Trash.....   | 386.41   |                       |
| Business Supplies.....                                   | 38.68    |                       |
| Security.....  |          |                       |
| Medic.....   |          |                       |
| Porta Johns.....   |          |                       |
| Lawn.....  |          |                       |
| Grounds.....   |          |                       |
| Line Painting.....                                       |          |                       |
| Referee Fees.....  |          |                       |
| Insurance.....   |          |                       |
| Talk n' Toss.....  |          |                       |
| Spirit Committee (Treat Bags/Signs/Paint).....           |          |                       |
| All-Star Game.....                                       |          |                       |
| Community Service Game.....                              |          |                       |
| Homecoming.....  |          |                       |
| Banquet.....   |          |                       |
| Bereavement/Injury.....                                  |          |                       |
| Executive Dinner.....                                    |          |                       |
| Bounced Checks.....                                      |          |                       |
| 2022 Banquet.....  | 1,500.00 |                       |
| <b>TOTAL DISBURSEMENTS.....</b>                          |          | <b>\$ 2,581.39 *</b>  |
| <b>CASH BALANCE AT END OF THE MONTH.....</b>             |          | <b>\$ 83,003.28 *</b> |

|                            |           |
|----------------------------|-----------|
| Pending Receipts.....      | \$ 350.00 |
| Pending Disbursements..... | \$ -      |

Beaver County Auto Donation/ Sponsorship

  
 \_\_\_\_\_  
 Jenny Fink, Treasurer

2/26/2023  
 \_\_\_\_\_  
 Date

# 2023 EQUIPMENT INVENTORY

|                  |          |        |     |      | Total |
|------------------|----------|--------|-----|------|-------|
| 2/1-2/2          |          |        |     |      |       |
| Shoulder pads    |          |        |     |      |       |
| YS               | YM       | YL     | YXL | Y2X  | 131   |
| 30               | 37       | 36     | 28  | 11   |       |
| Y-XS             | Y2X S    |        |     | Y3X  | 23    |
| 18               | 3        |        |     | 2    | 154   |
| Rib pads         |          |        |     |      |       |
| Y-XS             | YS       | YM     | YL  | VS   | 125   |
| 10               | 44       | 47     | 10  | 14   | 4     |
| VM               |          |        |     |      | 129   |
| 4                |          |        |     |      |       |
| Helmets          |          |        |     |      |       |
| XS               | S        | M      | L   | XI   | 118   |
| 5                | 23       | 56 - 6 | 29  | 5    |       |
| Expired          |          |        |     |      |       |
| XS               | S        | M      | L   | XL   | 36    |
| 0                | 10       | 18     | 8   | 0    |       |
| Girdles          |          |        |     |      |       |
| YXS              | YS       | YM     | YL  |      | 74    |
| 15               | 27       | 13     | 19  |      |       |
| AS               | AM       | AL     | AXL |      | 46    |
| 16               | 11       | 13     | 6   |      | 120   |
| Practice Pants   |          |        |     |      |       |
| YXS              | YS       | YM     | YL  | YXL  | 179   |
| 15               | 63       | 45     | 43  | 13   |       |
| Y2X              | AM       | AL     | AXL | AS   | 21    |
| 11               | 3        | 2      | 4   | 1    | 200   |
| Game pants       |          |        |     |      |       |
| YXS              | YS       | YM     | YL  | YXL  | 111   |
| 11               | 36       | 40     | 19  | 5    |       |
| Y2X              | AM       | AL     | AXL | A2XL | 31    |
| 13               | 16       | 2      | 0   | 0    | 142   |
| Practice Jerseys |          |        |     |      |       |
| YXS              | YM       | YXL    | AM  | AXL  | 130   |
| 17               | 49       | 29     | 13  | 22   |       |
| Belts            |          |        |     |      |       |
| Game             | Practice |        |     |      | 159   |
| 77               | 82       |        |     |      |       |